

OKTA for End Users Instructions

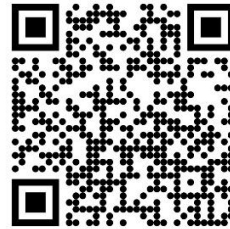


Requirements:

1. Download the OKTA Verify App onto your phone
 - a. Ways to download the app:
 - i. Visit the apple store or google play store and look for OKTA Verify
 - ii. QR code:



1 Okta Verify Apple Play Store



2 OKTA Verify Android Play Store

2. Username(your email) and password creation
 - a. Password requirements: Password must include 15 characters, lowercase, uppercase, number, symbol, cannot contain part of username, cannot use past 5 passwords, password age minimum is 1 day
 - b. Passwords will expire after 60 days
 - c. Lockout after 3 unsuccessful attempts

Instructional information on account creation:

1. Go to rfmssmc.okta.com
2. Create an account by clicking “Sign Up” at the bottom of the page
3. Enter the requested information and click “Sign Up”

Android users: <https://help.okta.com/eu/en-us/content/topics/end-user/ov-sign-in-android.htm>

IOs users: <https://help.okta.com/eu/en-us/content/topics/end-user/ov-sign-in-ios.htm>

Additional information is available here: <https://help.okta.com/eu/en-us/content/topics/end-user/ov-overview.htm>